

The Council's Strategic Framework is set out below. Within the draft programme the link between this framework and each of the planned training events is identified in the column with the appropriate reference.

*Reference	Strategic Framework
V1.	Vision – for the borough For Guildford to be a town and rural borough that is the most desirable place to live, work and visit in South East England. A centre for education, healthcare, innovative cutting-edge businesses, high quality retail and wellbeing. A county town set in a vibrant rural environment, which balances the needs of urban and rural communities alike. Known for our outstanding urban planning and design, and with infrastructure that will properly cope with our needs.
<u>Five fundamental themes that support the achievement of our vision:</u>	
VI1.	Our Borough – ensuring that proportional and managed growth for future generations meets our community and economic needs.
VI2.	Our Economy – improving prosperity for all by enabling a dynamic, productive and sustainable economy that provides jobs and homes for local people.
VI3.	Our Infrastructure – working with partners to deliver the massive improvements needed in the next 20 years, including tackling congestion issues.
VI4.	Our Environment – improving sustainability and protecting our countryside, balancing this with the needs of the rural and wider economy.
VI5.	Our Society – believing that every person matters and concentrating on the needs of the less advantaged.
Your Council – working to ensure a sustainable financial future to deliver improved and innovative services.	
<u>Values for our residents</u>	
VA1.	We will strive to be the best Council.
VA2.	We will deliver quality and value for money services.
VA3.	We will help the vulnerable members of our community.
VA4.	We will be open and accountable.
VA5.	We will deliver improvements and enable change across the borough.
<u>Mission – for the Council</u>	
M1	A forward looking, efficiently run Council, working in partnership with others and providing first class services that give the community value for money, now and in the future.

This plan should

- address development priorities
- set out how, when, where and who is responsible
- take account of access to development opportunities

External Internal

Priority Scale:

High Priority 1-3

Low Priority 4-6

	Training	Method	Approx Duration	Who	Priority	Potential Date	Lead Officer	Vision/ Mission/ Core Value or Strategic Priority*	Cost
Scrutiny & Challenge									
1.	Overview and Scrutiny Process	A number of training sessions have been held to date with John Cade in relation to the Overview and Scrutiny process. Future training sessions will be organised according to identified need.							
Political Understanding									
2.	Local Government Association (LGA) The LGA offers a wide range of	Online learning resources: • Councillor workbooks covering distance learning material, particularly useful to new councillors	As defined by Councillors own time commitments		3			M1 VA1 VA4	Online Resource No financial Cost

	Training	Method	Approx Duration	Who	Priority	Potential Date	Lead Officer	Vision/ Mission/ Core Value or Strategic Priority*	Cost
	activities and initiatives to support councillors as leaders of their communities								
Regulating and Monitoring									
3.	Planning							M1 VA5 V13	
Communication									
4.	Effective Media Skills	External Provider Chris Kelly	2 hours	All Councillors	2	Date: 19 October 2016 (TBC)	Committee Services	V1 VA4 M1	Costs TBC
Local Leadership									
5.	Time Management and Coping Strategies	External Provider LGiU	2 hours	All Councillors	1	Date: 30 November 2016 (TBC)	Committee Services	V1 VA4 M1	£625.00 plus VAT and travel costs

	Training	Method	Approx Duration	Who	Priority	Potential Date	Lead Officer	Vision/ Mission/ Core Value or Strategic Priority*	Cost
6.	Being an effective Councillor: Dealing with difficult people and challenging situations	External Provider LGiU	2 hours	All Councillors	1	Date: December 2016 (DATE TBC)	Committee Services	V1 VA4 M1	£625.00 plus VAT and travel costs
7.	Understanding the demands of the role of councillor	Within Political Group Mentoring within Political Groups	As necessary	All Councillors	1	As and when required by Councillors	Councillors on the Councillors Development Steering Group	D1 M1	Internal Resource No financial cost
8.	Dealing with ward issues	Within Political Group Mentoring within Political Groups	As necessary	All Councillors	2	As and when required by Councillors	Councillors on the Councillors Development Steering Group	D1 M1	Internal Resource No financial cost
Knowledge of the Council									
9.	Equality Diversity and Respect	External Provider: Kevin O'Keefe	2 hours	All Councillors	1	Date: 29 September 2016	Committee Services		Paid for previously (session was supposed to be held in July but owing to a family bereavement was cancelled).

Training to be scheduled for the rest of 2016-17:

- Follow-up on Chairing Meetings 1:1 training
- IT training in relation to I-Pads (pre-meeting IT drop-in sessions) potentially prior to full Council meetings
- Speech writing and debating techniques
- Briefings with Service Managers
- Constitution/Meeting Procedures